

How to Submit a STR Analysis Service Request to TRIP Lab in iLabs

I. Procedure: STR Analysis Service Request

Sign in to iLabs at:

https://uwmadison.ilabsolutions.com/service_center/show_external/4498

Select “list all cores” to navigate to TRIP Lab’s (Translational Research Initiatives in Pathology) page if it doesn’t direct you there immediately.

The screenshot shows the iLabs interface for the TRIP Lab. At the top left is the Agilent CrossLab logo and 'iLab Operations Software'. At the top right are links for 'system upgrades (Jan_2018)', 'HELP', 'my profile', and 'logout.Ruby_Rese', along with a search bar labeled 'Search cores and services...'. The main heading is 'Translational Research Initiatives in Pathology (TRIP)'. On the left, a navigation menu includes 'home', 'communications (27)', 'core facilities', 'my reservations', 'list all cores' (highlighted with a red arrow), and 'invoices'. Below this is 'manage groups' with sub-links 'my groups' and 'people search'. On the right, the TRIPath logo is displayed with the text 'HISTOLOGY - IHC - MOLECULAR - IMAGING', 'Department of Pathology and Laboratory Medicine', and 'UNIVERSITY OF WISCONSIN - SCHOOL OF MEDICINE AND PUBLIC HEALTH'. A navigation bar at the bottom right contains links for 'About the TRIP Lab', 'Schedule Equipment', 'Request Services', 'View My Requests', and 'Contact'. Below the navigation bar is a row of four images: a pathology slide, a fluorescence microscopy image, a histology slide, and a yellow rack.

Select “Request Services” to initiate a new request.

This screenshot is identical to the previous one, showing the iLabs interface for the TRIP Lab. The main heading is 'Translational Research Initiatives in Pathology (TRIP)'. The left navigation menu is the same. The TRIPath logo and text are also present. The navigation bar at the bottom right contains links for 'About the TRIP Lab', 'Schedule Equipment', 'Request Services', 'View My Requests', and 'Contact'. A red arrow points to the 'Request Services' link.

Select “STR Analysis.”

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Navigation: [About the TRIP Lab](#) | [Schedule Equipment](#) | [Request Services](#) | [View My Requests](#) | [Contact Us](#)

▼ [Service Projects & Quote Requests](#)

- ▶ [Histology \(2\)](#)
- ▶ [TMA \(1\)](#)
- ▶ [IHC/ISH \(1\)](#)
- ▶ [Imaging \(2\)](#)
- ▶ [Instrument Training \(2\)](#)
- ▶ [Molecular \(1\)](#)
- ▶ [STR Analysis \(1\)](#) ←
- ▶ [WiCell Users \(1\)](#)
- ▶ [Biobank Personnel Only \(1\)](#)

▼ [Service list](#)

Select "Request Service."

Navigation: [About the TRIP Lab](#) | [Schedule Equipment](#) | [Request Services](#) | [View My Requests](#) | [Contact Us](#)

▼ [Service Projects & Quote Requests](#)

- ▶ [Histology \(2\)](#)
- ▶ [TMA \(1\)](#)
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- ▶ [Imaging \(2\)](#)
- ▶ [Instrument Training \(2\)](#)
- ▶ [Molecular \(1\)](#)
- ▼ [STR Analysis \(1\)](#)

Short Tandem Repeat (STR) Analysis - Human Cell Line Authentication (STR Analysis) → request service

- ▶ [WiCell Users \(1\)](#)
- ▶ [Biobank Personnel Only \(1\)](#)

▼ [Service list](#)

Enter the number of DNA or cell samples you would like tested.

Navigation: [About the TRIP Lab](#) | [Sched](#)

View Form: Short Tandem Repeat (STR) Analysis Form

Please schedule a time to bring specimens to:

Trip Laboratory
WIMR Room 2062
1111 Highland Ave.
Madison, WI 53705
Phone: 608-265-9168
pathology.wisc.edu/research/trip

Indicate the **Quantity needed Per Sample Type** below.
When you are finished, click the "Add selected services" button **ONLY** once.

* **Quantity Per Sample Type:**

- Short Tandem Repeat (STR) Analysis - Human cells pelleted
- Short Tandem Repeat (STR) Analysis - Human DNA sample

[Add selected services](#)

Select "Add selected services."


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Indicate the **Quantity needed Per Sample Type** below.
 When you are finished, click the "Add selected services" button **ONLY** once.

★ **Quantity Per Sample Type:**

Short Tandem Repeat (STR) Analysis - Human cells pelleted

Short Tandem Repeat (STR) Analysis - Human DNA sample



This will calculate an estimate at the bottom of the form. This price does not include the yearly project fee for STR analysis.

⚠ After saving your form, please submit your request to the core.

Jan 18 11:59 AM	Short Tandem Repeat (STR) Analysis - Human cells pelleted <small>Molecular Services</small>	Quantity: 7.0	Unit Price: \$135.00	Total: \$945.00	Billing Status: Not Ready To Bill	Work Status: Proposed	
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[add service](#)

⚠ Please fill out any forms that are highlighted in red. [Click the 'add' link \(above\) to add additional services](#)

Fill in cell line information for each sample.

[About the TRIP Lab](#) | [Schedule Equi](#)


▼ SEE DETAILS BELOW FOR FILLING OUT INFORMATION IN GRID



	Cell Line ¹	Obtained From ²	Comparison Profile Available/Provided ³	Stem Cells ⁴	DNA/Cells (cell count) ⁵
1	HeLa	ATCC	ATCC profile online	No	2 million cells
2	A375	Smith Lab	previous submissions	No	DNA 57ng/ul
3	SUM-52PE	University of Michigan	profile provided	No	2.5 million cells
4	WI0989-pan	Jones Lab	none available	Yes	2 million cells
5	Hs294T	ATCC	publication provided & ATCC profile	No	2 million cells
6					

Sign and date the form.

REQUESTER:

By signing below, I certify that I have submitted the following samples and understand the guidelines in the submission of samples to the TRIP Lab. I acknowledge that I have permission to submit these cell lines for STR analysis.

★ Signature: 

★ Date:  


Please save your form!


Select "save completed form."

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REQUESTER: By signing below, I certify that I have submitted the following samples and under acknowledge that I have permission to submit these cell lines for STR analysis.

★ Signature:

★ Date: 

Please save your form!  


Scroll to the bottom of the page and select “submit request to core.”

2) Cost

The core will review your request and provide you with a quote for the requested service(s).

3) Payment Information

Please enter the po number.

You will have the opportunity to review the quote before being billed. 

% % po number

100.0% total allocated

Bring samples to WIMR 2062 at scheduled time.

II. Resetting your Password

https://my.ilabsolutions.com/account/forgot_password

III. Initial Login for Existing TRIP Clients who are Pre-Registered.

Sign in to iLabs using your Net ID and Net ID password:

https://uwmadison.ilabsolutions.com/service_center/show_external/4498

Your account has been pre-registered with iLabs.

Set your account time zone (Central Time Zone).

Click “update.”

Log out to set the change.

IV. Registering for an iLabs Account for New TRIP Clients

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Register for an iLabs account at:

https://uwmadison.ilabsolutions.com/service_center/show_external/4498

Select “Register” in the upper-right-hand corner.

Enter your Net ID and Net ID password.

Select “Login.”

This will direct you to the iLabs Registration page. Select your PI.

Submit.

Your PI will be notified of your iLabs membership request. He/She will need to approve your membership and provide funding information.

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