Original Date: 01/18/18 Current Version Date: 01/18/18

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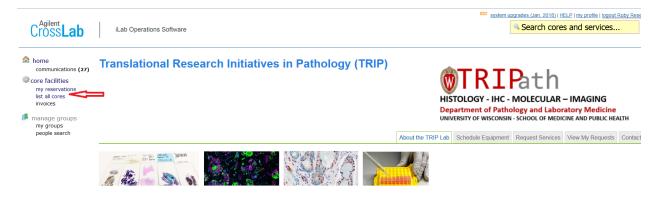
How to Submit a STR Analysis Service Request to TRIP Lab in iLabs

I. Procedure: STR Analysis Service Request

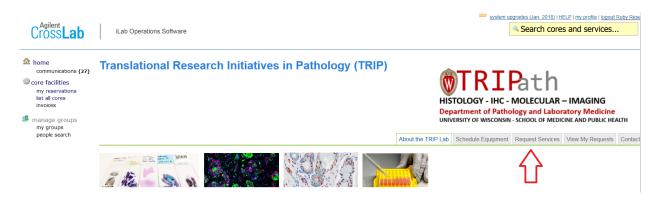
Sign in to iLabs at:

https://uwmadison.ilabsolutions.com/service_center/show_external/4498

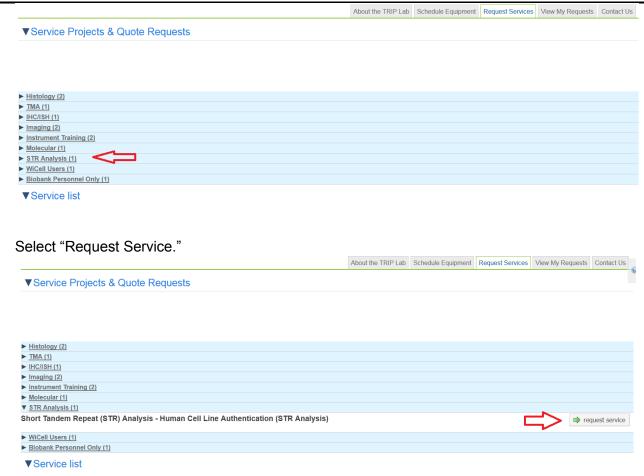
Select "list all cores" to navigate to TRIP Lab's (Translational Research Initiatives in Pathology) page if it doesn't direct you there immediately.



Select "Request Services" to initiate a new request.



Select "STR Analysis."



Enter the number of DNA or cell samples you would like tested.



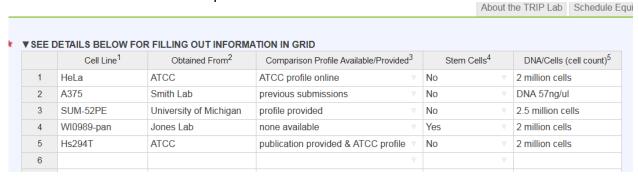
Select "Add selected services."



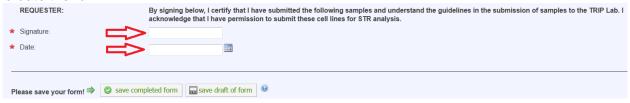
This will calculate an estimate at the bottom of the form. This price does not include the yearly project fee for STR analysis.



Fill in cell line information for each sample.



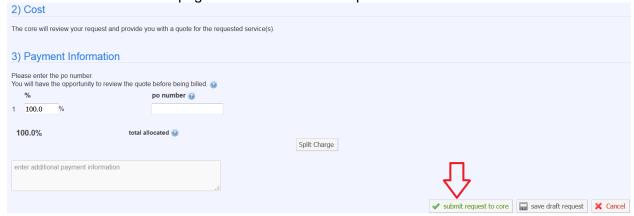
Sign and date the form.



Select "save completed form."



Scroll to the bottom of the page and select "submit request to core."



Bring samples to WIMR 2062 at scheduled time.

II. Resetting your Password

https://my.ilabsolutions.com/account/forgot_password

III. Initial Login for Existing TRIP Clients who are Pre-Registered.

Sign in to iLabs using your Net ID and Net ID password: https://uwmadison.ilabsolutions.com/service_center/show_external/4498

Your account has been pre-registered with iLabs.

Set your account time zone (Central Time Zone).

Click "update."

Log out to set the change.

IV. Registering for an iLabs Account for New TRIP Clients

Register for an iLabs account at:

https://uwmadison.ilabsolutions.com/service_center/show_external/4498

Select "Register" in the upper-right-hand corner.

Enter your Net ID and Net ID password.

Select "Login."

This will direct you to the iLabs Registration page. Select your PI.

Submit.

Your PI will be notified of your iLabs membership request. He/She will need to approve your membership and provide funding information.

V. Author and/or Revised By: R.Baus